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| **logo 3-12-09** | **METROPOLITAN ALLIANCE OF POLICE****Dept: Chap#****GRIEVANCE REPORT** | **Page 1****Grievance #**  |
| **GRIEVANT DATA (If more than one (1) grievant, list separately in narrative)** | **Grievant(s) or MAP chapter rep MUST Sign Grievance** |
| Grievant’s Name: Last, First MI: | Star #: |
| Incident Date: | Contract Article and Section Violated: | Date/Time Step 1 Initiated: |
| Shift Assignment: | Supervisor: | Presented To: |
| Grievant’s Signature: | MAP chapter Rep. Signature: |
| **S****T****E****P****1** | **STATEMENT OF GRIEVANCE STEP 1**  | **Briefly state the cause of your grievance and the remedy you seek** |
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|  **See attached for additional information** |
| Employer’s Step 1 response and reasons therefore: |
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| Immediate supervisor’s signature: | Date/Time of response: |
| Response given to: |
| **S** **T** **E** **P****2** | **REASONS FOR ADVANCING GRIEVANCE STEP 2**  |
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|  **See attached for additional information** |
| Grievant’s signature: | Date/Time Step 2 initiated: |
| Presented to: |
| Employer designee’s response and reasons therefore: |
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| Employer designee’s signature | Date/Time of response: |
| Response given to: |
| **logo 3-12-09** | **METROPOLITAN ALLIANCE OF POLICE****Dept: Chapter #****GRIEVANCE REPORT** | **Page 2****Grievance #** |
| **S** **T** **E** **P** **3** | **REASONS FOR ADVANCING GRIEVANCE STEP 3** |
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|  **See attached for additional information** |
| Grievant’s Signature: | Date/Time Step 3 Initiated: |
| Presented To: |
| Employer Designee’s Response and Reasons Therefore: |
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| Employer Designee’s Signature: | Date/Time of Response: |
| Response Given To: |
| **S****T****E****P****4** | **REASONS FOR ADVANCING GRIEVANCE STEP 4** |
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|  **See attached for additional information**  |
| Grievant’s Signature: Date/Time : | Chapter President or Designee Signature : Date/Time : |
| **A****R****B****I****T****R****A****T****I****O****N** | **DATE GRIEVANCE ADVANCED TO ARBITRATION AND PERSON SERVED WITH NOTICE** |
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| Chapter president or designee signature: | Date/Time submitted for arbitration: |